

**Olympic Peninsula Healthy Community Coalition
Board Meeting
July 10, 2018**

Attendance: President Dr. Monica Dixon, Secretary Rebekah Miller, Treasurer Andra Smith, Grant and Evaluation Advisor, Dr. Joseph Sharkey, Director Patty Lebowitz, Director Donna Pacheco and Director of Operations, Leslee Francis

The meeting began at 4:07 p.m. at Monica Dixon's residence in Sequim, WA

Minutes

- Patty Lebowitz moved to accept the minutes of May 7th, 2018. Rebekah Miller seconded. All in favor. Motion passed.

Treasurers Report

- Andra Smith presented a treasurers report with a balance of \$16,687.69

President's Report

- Phillips Grant Submitted with request for \$33,000
 - Monica submitted the Phillips Grant request for \$18,000 to cover personnel, \$12,000 for the GRuB program and \$3,000 for events.
- Haller Grant Submitted with request for \$4000
 - Monica submitted the Haller Grant request for \$2000 to cover smoothie bike supplies, \$500 for event items, and \$1500 for training supplies.
- Group Health Foundation video completed
 - Monica sent the completed video to Molina with a thank you. Monica asked the board to think about other locations the video could be played or used and stated that Austin will link the video to the Website and Facebook page.
- Smoothie Bike from First Federal
 - First Federal has agreed to fund the majority of the smoothie bike cost. Donna is working on artwork for the bike wheel and Leslee will place the order.
- Website Work
 - Donna will take the lead on the website work and will work with Austin and Monica to gather content needed. Monica will provide a current list of partners.
- 5210 Regional Meeting
 - Monica and Leslee attend a conference call meeting with Kitsap and Jefferson County. With collaborative 5210 work it will take 5 years for 5210 to become policy.
 - Rebekah would like more facts for Peninsula Behavioral Health with a focus on nutrition for mental illness.

- Monica will get with Mark to see the comprehensive plans and where Clallam County is with transportation and urban growth areas.
- Meeting with new PA Superintendent
 - Monica will meet with the new Port Angeles Superintendent on July 26th
- Featured Partner Spotlight
 - The first partner spotlight will begin in September with Mary Budke and will continue in October with Tom Sanford. Leslee will schedule partners for the rest of the year.
 - Donna would like the media invited to the partner spotlight portion of the meeting.
 - Spotlight topic should be unique and should include how the organization relates to OPHCC. The person presenting should stand up in the meeting room and we should ask them to bring visuals. Spotlight should last 10 minutes and be first on the agenda.
- Healthy Community Leadership Award
 - This recognition is a unique opportunity to celebrate the good health of Clallam County citizens and those organizations and businesses, who, through their leadership, education and assistance, help make the community a healthier place to live.
 - Monica would like to propose a healthy community leadership award that would be given annually and would recognize individuals for going above and beyond in their organizations and leading healthy lifestyles.
 - Joe would like to identify a person who has demonstrated healthy living and would like to see a \$100 certificate and plaque given. Joe suggested possibly asking teachers to identify a peer or a food service person and suggested giving the award at schools.
 - Rebekah would like to offer an award for PA, Sequim and Crescent and thinks OPHCC should ask for nominations.
 - Joe suggested getting the students to nominate.
 - Monica would like to recognize organizations that support OPHCC.
 - Rebekah loved the idea of schools, but would like to look at partners also. She suggested looking at organizations that are rolling out 5210.
 - Patty suggested a 90 year old woman, in assisted living, that still rides her bike and is living a healthy lifestyle. Patty suggested a section on our website and Facebook called “Caught Being Healthy”.
 - Donna liked Patty’s idea and added we would need photos and a questionnaire.

Old Business

- Leadership Challenge Report (Donna)
 - Mark and Monica will join the Todd Ortloff Show on July 5th to talk about the Leadership Challenge. Donna will get the link from the show onto the website and Facebook.
 - The Leadership launch meeting created conversations at OMC. Julie Black, Director of Support Services is working on café changes and

- Jennifer Burkhardt, Chief Human Resources Officer and General Council, invited Pediatrician and Primary Care docs to have 5210 conversations. OMC will have a wellness fair, weekly briefings and displays in the café.
- Donna is sending an email check up and had 100 employees sign a 5210 challenge commitment. Donna will ask to share messages on our Facebook page. Monica will ask leaders to update on Facebook.
 - Boys and Girls Club Summer Food Program Report (Leslee)
 - Toys, t-shirts and sweatshirts were all delivered to the Boys and Girls Club for the Summer Lunch Program. Thank you cards and pictures were sent to Wal-Mart and Molina.
 - Field Days Report (Leslee)
 - OPHCC participated in both Greywolf and Helen Haller Field Days. We provided a jump rope challenge and raffle items for kids that jumped to 100, as well as, a bean bag toss and challenge sheets. Both schools sent the challenge sheets home via email to all district parents, for the first time ever.
 - Roosevelt School Training (Leslee)
 - Leslee and Jennifer Burkhardt from OMC took a smoothie bar into Roosevelt Elementary and held a 5210 presentation that included sugar math for a classroom of highly capable kids. The kids sent thank you letters that will be used for coalition promotions.
 - Sponsorship Package Review and Finalization (Donna)
 - Tabled

New Business

- Agenda Items for July 18th Coalition Meeting
 - Leadership feedback and update, Fun Walk team, Back to School Fair PA & Sequim, Partner Spotlight Calendar
- Chamber of Commerce Membership
 - The board agreed that OPHCC should not pursue a Chamber Membership at this , as we do not have anyone available to attend all meetings. Joe also stated he was not familiar with any coalition being a part of the Chamber.
 - Monica would like to present at a Chamber Meeting and will send Leslee a write up to ask both Sequim and PA for a spotlight lunch.
- Port Angeles Back to School Fair Invite
 - OPHCC has been invited to participate in the Port Angeles Back to School Fair on August 18th. Leslee will work on volunteers and will have display and activity items ready.
- Harvest Fundraiser Dinner
 - Donna and Rebekah would like to proceed with a dinner fundraiser, but would like to change the word “Harvest”. The tag line would be “sowing the seeds of our future.”

- Objectives: Growing our connections to the greater community, expand partners, celebrate success, award healthy leaders, make money with no upfront ticket cost, solicit sustaining partners/donors.
- Limit guest list. Considering John Wayne Marina on October 13th.
- Monica would cater and MC. Service would be an elegant dinner featuring local food, wine bar and these items would hopefully be donated.
- Do we need a speaker at the event?
- Joe said he was not feeling it and felt it would be too much effort and would require too many hours to pull it off.
- Patty suggested if OPHCC had donors already it would be easier to pull off.
- Rebekah suggested doing an annual fundraiser and not trying to earn money at the dinner.
- Andra suggested inviting people for awareness because we are not about money, we are about community.
- Monica liked "Friendraiser"
- Rebekah suggested 5 courses, 2 hours, 1 great time, 0 dollars spent

Meetings

The regular meeting of the OPHCC is scheduled for Wednesday, July 18th, 2018 at 1 p.m. at the PUD Headquarters, Sequim

The next OPHCC Board Meeting is scheduled for Monday, September 10th at 4p.m. at Monica Dixon's house.

Meeting ended at 6:10 p.m.

Respectfully Submitted,
Leslee Francis, Director of Operations