

**Olympic Peninsula Healthy Community Coalition
Board Meeting
June 10, 2019**

Attendance: President, Mark Ozias, Treasurer Andra Smith, Director Patty Lebowitz, Director Donna Pacheco, Grant Advisor Joe Sharkey, Karlena Brailey and Executive Director, Leslee Francis

The meeting began at 4:08 p.m. at Olympic Medical Center in Port Angeles, WA

Minutes

- Andra Smith moved to accept the minutes of May 13th, 2019. Donna Pacheco seconded. All in favor. Motion passed.

Treasurers Report

- Andra discussed expenses, reimbursements and money owed from Molina. Andra also presented a detailed treasurers report with a balance of \$36,764.76
- Joe moved to approve the MOU between Clallam County Extension and OPHCC with changes stating the MOU is a one-year contract, renewable each year, subject to funding. Patty seconded. All in favor. Motion Passed.

President's Report

- Mark Ozias had nothing new to report.

ED Report

- Leslee presented a one-page report of activities and duties she had worked on during the month of May.
- The board was pleased with the amount of work completed and Joe Sharkey request Leslee add observations or comments to the ED report.

Karlana Brailey Report

- Karlana discussed her work for the month and stated she was following up with NOHN and Compassion Clallam. Karlana discussed the two-question screening she is working on implementing with the clinics and Joe suggested to ask for screening within 30 days rather than 12 months.
- Andra would like to know if the OCH system in place would work with SHHC for the Human Service project with the City of Sequim. Karlana will follow up with the OCH.

Old Business

- Policy Statement Revisions
 - Policy Statement revision will be tabled until further notice

- Healthy Leader Challenge Update
 - Donna is working on marketing materials for the challenge. 16 leaders have submitted photos and questions to Donna for the challenge.
 - The kick off dinner is scheduled at OMC, on June 27th, at 4pm
- Board of Health Presentation
 - Mark suggested a two-part presentation to the Board of Health due to time restrictions. Part one would include highlighting the Healthy Leader Challenge and part two would include how the County and Board of Health can get involved with OPHCC.
 - Mark, Donna, Leslee and Monica will meet tonight to strategize for part one.
- Leslee's Vacation Hours After HR Feedback
 - There was a board consensus to allow Leslee to keep banking hours, to be used towards vacation time during the calendar year. All hours banked must be used or cashed out by January each year.
- Sequim Middle School Banners
 - Leslee will work with Donna, once the Leadership Challenge is wrapped up, to create 5210 banners for the Sequim Middle School lunch room.
- YMCA (follow up discussion)
 - Len Borchers did not reply to the original email from Mark Ozias. Mark suggested we continue to invite the YMCA to participate with OPHCC whenever possible.
 - Donna suggested inviting someone from the Port Angeles YMCA to attend Coalition Meetings.
- OMC Contract – Exhibit A, Matching Funds Request
 - There were no new updates on finalizing the contract with OMC.
 - NOHN will contribute \$5,000 per year and Peninsula Behavioral Health is budgeting and will let us know soon. Eric Lewis is contacting Jamestown.
 - Andra suggested that we reach out to ask Elwha for funding also. Donna will talk with Eric to make the request.

New Business

- Coalition Agenda Items
 - Partner Spotlight, Entrée to Policy (Monica), Healthy Leader Update, SSD Field Days June 17/18
- Employing Minors
 - OPHCC will continue to pay minors for booth help following the Washington State rules for minors.
- WSU Letter of Support
 - Mark Ozias will write a letter of support for WSU Extension to show support of them using the Lincoln Skills Center for work in Clallam County.
- Joyce Days August 3rd
 - The smoothie bike is not available for Joyce Days this year.

- Port Angeles Farmers Market
 - OPHCC is working on logistics to partner with the Port Angeles Farmers Market. The market expects approximately 2000 visitors per Saturday during the summer. There is no prep and wash station and the cost for supplies would be expensive.
 - The board suggested only attending a special event at the market and offering smoothies on the hour, for children only. It was also suggested to ask Jess to help plan the event for proper food handling with the market limitations.
- Shipley Center – Does it fall within OCH scope
 - Leslee will meet with the Shipley Center as they have a population OPHCC would like to reach. The board suggested a partnership, as long as revenue could be generated for both organizations.

Meetings

The regular meeting of the OPHCC is scheduled for Wednesday, June 19th, 2019 at 1 p.m. at the Port Angeles Lincoln Skills Center

The next OPHCC Board Meeting is scheduled for Monday, July 8th at 4p.m. at Olympic Medical Center, Port Angeles.

Meeting ended at 5:47 p.m.

Respectfully Submitted,
Leslee Francis, Executive Director